



## **Job Title: Programme Officer– Clear Air**

### **Location:**

Lucknow and Patna

### **Job Purpose:**

This role is required to implement plans related to Clean Air Programme and support Senior Program Officer and the team to develop long-term plans & strategies for clean air and halting growing air pollution in cities of Uttar Pradesh, Bihar and Jharkhand. Further, this role is expected to develop an understanding and basic issue expertise to be able to represent the organization in external forums.

### **Main duties:**

- To develop a sufficient knowledge of the issue and a good understanding of environmental issues confronting India particularly related to clean air and its source of pollution.
- To be able to research and communicate effectively on issues related to the campaign.
- To develop a working knowledge of programme development tools with the support of the Senior Program Officer and other support function.
- To communicate with various stakeholders for project activities and arrange external and internal meetings related to Clean Air Program.
- To organize and participate in public outreach activities to promote programme objective of Clean Air programme.
- To participate in the planning and development of Clean Air Programme with the guidance and support of Senior Program Officer.
- To represent CEED at external fora related to the issue or programme.

- Plan, manage and coordinate activities of a small campaign / project with a team to deliver the objectives of the program.
- Show an ability to take risks, and develop ideas and tactics that are relevant to the campaign and utilize the various skills / capacities that are available in the organization in a optimum manner to leverage the success of the campaign

### **Qualification and experience**

- University degree in Environment / Engineering / Science with one year experience.
- Fresher may also apply
- An experience in research will be an added advantage
- Good Understanding of clean air issues and air pollution is desirable
- Knowledge of GIS is an added advantage
- Proven ability to adapt to and deal with changing circumstances and deadlines. Willing to work alone and in diverse team
- The candidate should have good communication skills and be capable of speaking at public fora and to the media.
- The candidate should show his/her ability to learn and grasp new challenges and opportunities in area of social development and environment protection and should willingness to learn new tools and build good understanding about the issue he/she is working.

### **Salary**

Salary is negotiable and best in Industry.

### **Contact details:**

- Apply to [jobs@ceedindia.org](mailto:jobs@ceedindia.org) mentioning Application for Programme Officer for Patna/Lucknow- Clean Air in Subject line.